



Hackensack
Meridian *Health*
Jersey Shore University
Medical Center

Communication to the Medical and Dental Staff

Medical Staff Policies & Procedures	
Document Owner: Medical and Dental Staff of JSUMC	Date Approved by MEC: 04/01/2012
Author: Medical Staff Office	Date of Last Review: 03/13/2018

I. **PURPOSE:** To ensure that all members of the Medical Staff are notified and kept current on new medical staff policies and procedures, or amendments to, and Rules and Regulations approved by the Medical Executive Committee.

II. **SCOPE:** All Members of the Medical and Dental Staff

III. **POLICY:** Upon approval of a Policy & Procedure, or amendment to, or Rules and Regulations, or amendment to, by Medical Executive Committee, the

Medical Staff Office will:

1. Post on Meridian Physician Extranet.
2. Include the link to the Physician Extranet in a monthly email to the Medical Staff from the Medical Staff President.
3. New practitioners will receive policies and procedures and R&Rs as part of their Welcome Packet.

Department Chairs :

1. New or Amended Medical Staff Policies and Procedures or Rules and Regs will be a discussed at Department meetings

Reference: TJ MS.01.01.01 EP9