



Hackensack
Meridian *Health*
Jersey Shore University
Medical Center

NJ Board of Medical Examiners Reporting Requirements

Medical Staff Policies & Procedures	
Document Owner: Medical and Dental Staff of JSUMC	Date Approved by MEC: 1/13/2015
Author: Linda Paneque, CPCS, CPMSM, Manager, Physician Services	Date Last Updated/Reviewed: 3/13/2018

Responsibility: Manager, Medical Staff Office

Policy: The hospital shall comply with the reporting requirements of the New Jersey Board of Medical Examiners (NJBME) for all LIPs granted clinical privileges.

Procedure:

- I. The hospital shall notify the NJBME if a practitioner who is employed by, contracted to render professional services to, or has privileges at the hospital if any of the following events occur:
 - Voluntary resignation from the Medical and Dental Staff while the hospital is reviewing the practitioner's conduct or patient care or has through any member of the medical or administrative staff expressed an intention to do so;
 - Voluntarily relinquishes any partial privileges to perform a specific procedure while the hospital is reviewing the practitioner's conduct or patient care or has, through any member of the medical or administrative staff, expressed an intention to do so;
 - Has full or partial privileges summarily or temporarily revoked or suspended, has been discharged from the staff of has had a contract to render professional services terminated or rescinded for reasons relating to the practitioner's incompetence misconduct, or impairment;
 - Agrees to placement of conditions or limitations on the exercise of clinical privileges or practice within the hospital including, but not limited to, second opinion requirements, non-routine concurrent or retrospective review of admissions or care, non-routine supervision by one or more members of the medical and dental staff, or the completion of remedial education or training;
 - Is granted a leave of absence pursuant to which he or she may not exercise clinical privileges or practice within the hospital if the reasons provided in support of the leave relate to any physical, mental, or emotional condition

or drug or alcohol use, which might impair the practitioner's ability to practice with reasonable skill and safety;

- Is a party to a medical malpractice liability suit in which the hospital is also a party, in which there is a settlement, judgment, or arbitration award;
- Has privileges, conditions or limitations reinstated or a leave of absence concluded where the results of the investigation clear the practitioner from all allegations of misconduct, impairment, or incompetence.

- II. Notification to the NJ BME shall be provided within seven days of the reported event on forms approved by the DOH.
- III. The hospital shall provide upon request to the NJBME additional information as the board requests.
- IV. All reports and requests for documents shall be reviewed by hospital legal counsel prior to submission.